

The logo for Learning Solutions Conference & Expo is centered in a white rectangular box. It features the words "Learning Solutions" in a large, bold, white sans-serif font. Below this, "CONFERENCE & EXPO" is written in a smaller, yellow sans-serif font. At the bottom of the box, the dates and location "March 26 - 28, 2019 • Orlando, FL" are displayed in a white sans-serif font. The background of the entire slide is a vibrant teal color, with a dynamic, wavy graphic of blue, purple, and pink liquid-like shapes flowing across the top and sides.

Learning Solutions

CONFERENCE & EXPO

March 26 - 28, 2019 • Orlando, FL

Session #202

Headache Saving Process Shortcuts

Jason Kramer, Illumina Interactive

Dr. Jean Marrapodi, Applestar Productions



We are
WHO

Jason Kramer.

 @EricTheEthical

Jason has been designing and developing learning experiences for well over a decade. His specialty is eLearning where he continuously pushes the design possibilities of the medium. Jason is an early adopter of new technology, an eternal music student, and a bibliophile. He currently works for Illumina Interactive as a Senior eLearning Designer.



Illumina Interactive



Dr. Jean Marrapodi.

 @jmarrapodi

Teacher by training, learner by design. Jean has spent the past 20 years designing and developing learning in corporate America, higher education and in the non - profit sector. She was named Guildmaster by the eLearning Guild in 2016.



Applestar Productions



The PROBLEM

What drives you
NUTS about
YOUR elearning
development
process?





Menti Poll

Go to www.menti.com and use the code 53 78 14



1

Grab your phone

www.menti.com

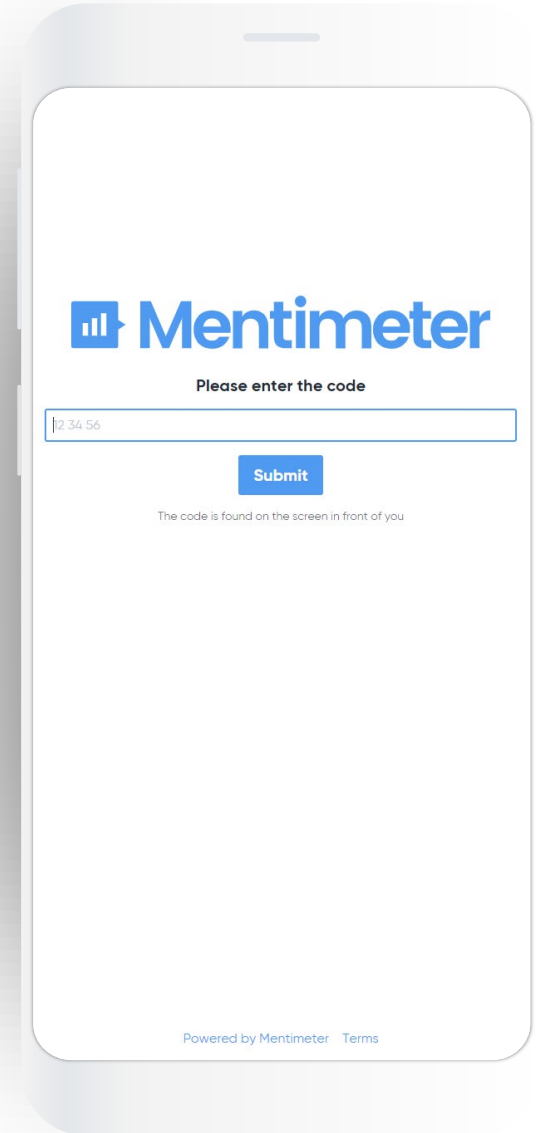
2

Go to menti.com



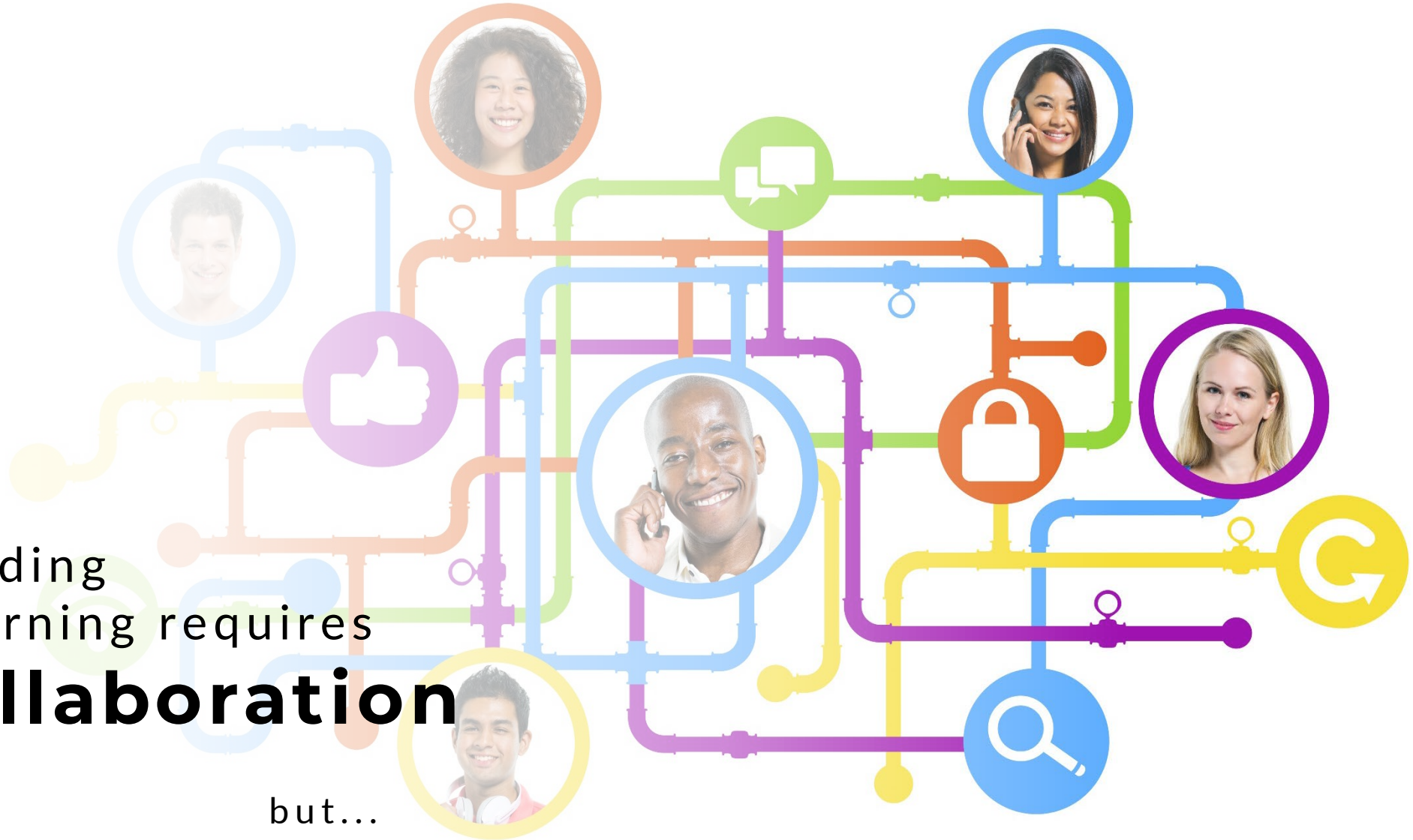
3

Enter the code
53 78 14



Building
elearning requires
Collaboration

but...



What we found

< s i g h >



Important Email



Important Email



Important Email



Important Email



Important Email



Important Email



Important Email



Important Email

Collaboration = Email



Today's
GOAL

**Streamline &
Simplify.**





The WISH



eLearning Development.

“ Wouldn't it
be nice?

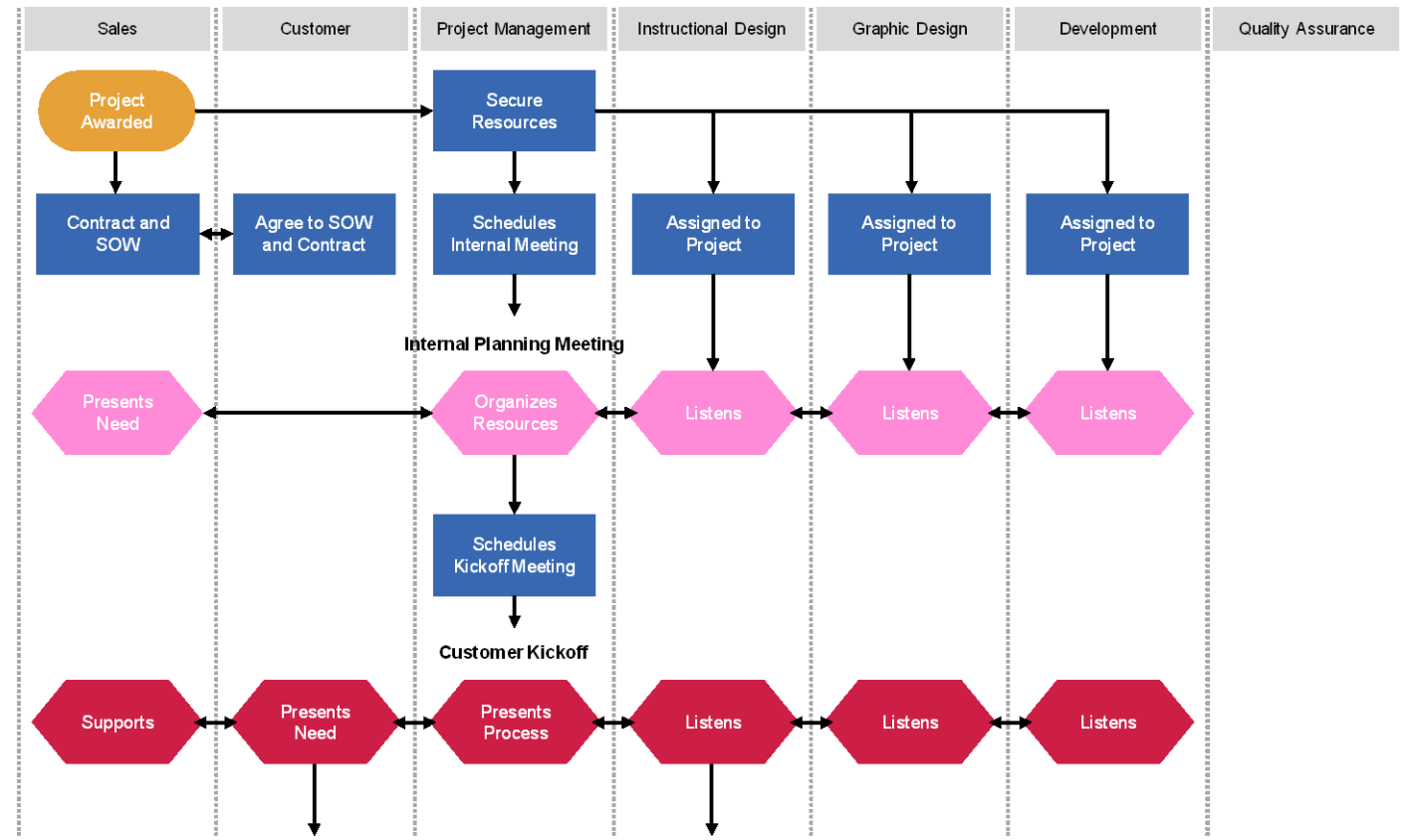


Process Improvement
Swimlane



1 of 5

Reality



Today's Workshop Framework.

✓ ANALYZE ✓ DESIGN ✓ DEVELOP ✓ IMPLEMENT ✓ EVALUATE



ADDIE

Our ideas & your ideas



The ANALYSIS

The Goal

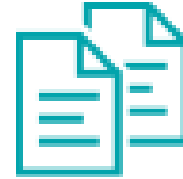
What are we trying to accomplish?



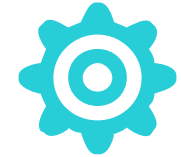
DEFINE THE
PROBLEM



COURSE
GOAL



GATHER
MATERIALS

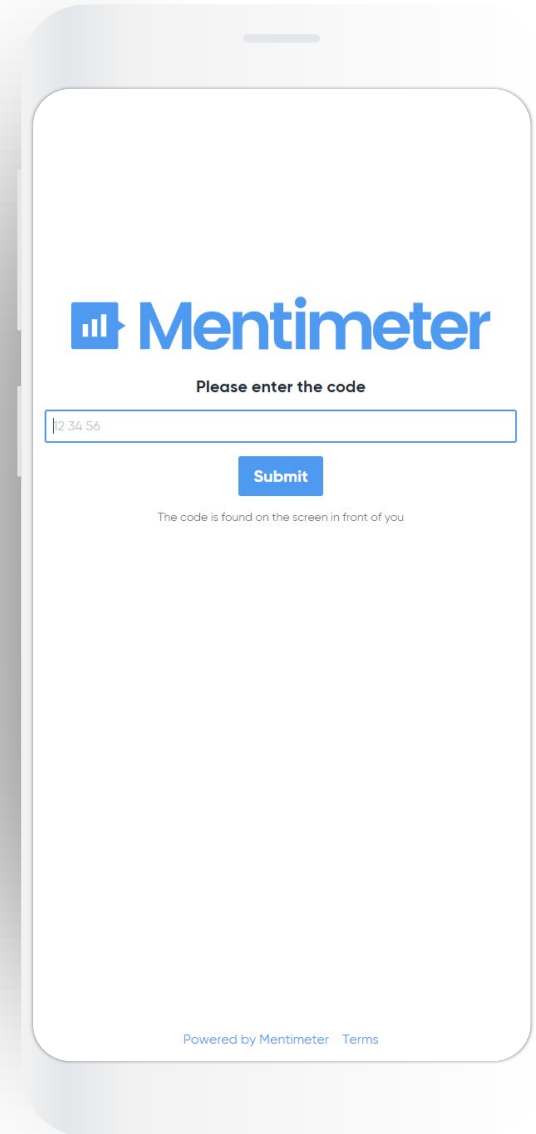


DEFINE ROLES



Menti Poll

What challenges do you face during the analysis phase?



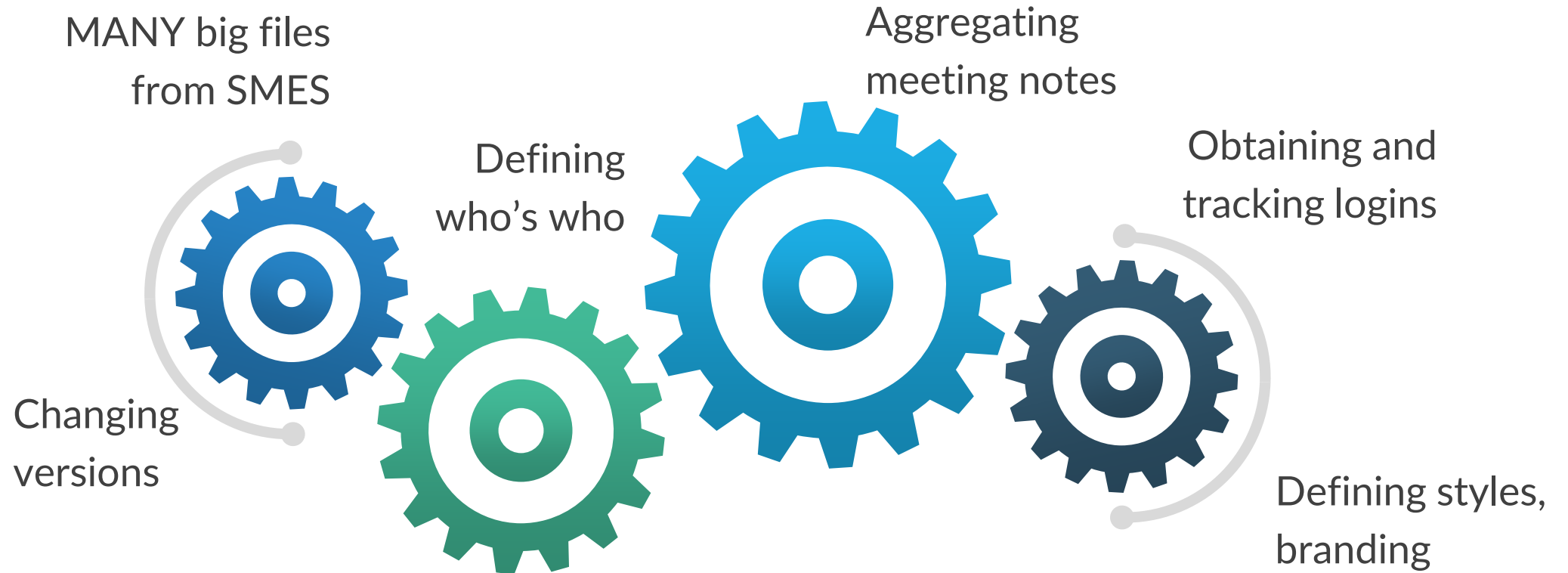
Submit

The code is found on the screen in front of you

Powered by Mentimeter [Terms](#)

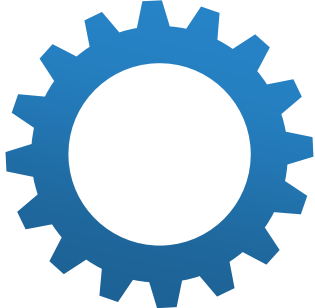
Our Challenges

Keep all the info straight



Our Challenges

Keep all the info straight



Aggregating
Obtaining and Changing
meeting notes
tracking logins, versions
Defining Defining styles,
who's who big files
from SMES





Our Solution

Illumina Interactive Learning Dashboard

Activity Late Tasks **68** Today's Tasks **1** Upcoming Tasks **5**

Late Milestones **13** Upcoming Milestones (30 Days) **3** Upcoming Events

Teamwork Projects

- Jason K. added a file: Updated Summary Sheet_characters.sce 44 min
- Jason K. added a comment: Sounds like a plan Christopher! Will yo... an
- Christopher B. added a comment: Jason, Lets leave credit card and... 2 h
- Jason K. added a comment: Christopher, Sounds good!! It does, so... 2 h
- Christopher B. added a comment: Jason, Although the POS user gu... 2 h

Slack

Today
hahaha, yeah, nooooo!! You've been living with that for a couple months now, yeeeh

jm 5:28 PM
I've been able to do nothing so it was good to have jessica over

jk 5:28 PM
Bingo! THat looks right!

jm 5:28 PM
is this we are who or who we are?

jk 5:29 PM
I switch it arc

jm 5:29 PM
ok intentional fine

jk 5:29 PM
We are ... Who?? chuckles
Okay, closing up shop ... I will be semi-around as I clean house like a madman
Take it easy on the hand 😊
Talk to ya latah @jm!

jm 5:33 PM
have fun!

Mindmeister

How will we know they are doing it well? How? Who?

How will they need to perform? How? Who?

Why do they need to know and do this? Why now? Who?

Where will the learners do this? Where? When?

Where will they need to be trained? Where? When?

Slack for COMMUNICATION.

Multiple Company Spaces

Channels for topics

Individual and small group conversations

Identifies read and unread
Tracks conversations

The screenshot shows a Slack interface for a workspace named 'Slack - TLDCast'. On the left sidebar, the channel '#tldcast' is selected. Below it, a list of direct messages is visible, including Slackbot and several team members like Jean Marrapodi, Brent, Christopher Yellen, Debra B Brown, Delia Smola, Luis Malbas, Luis Malbas, Brent, MMTorrance, and Richard Fleming. The main window displays the '#tldcast' channel with 384 members and 2 pinned messages. A message from 'Sonia at VLC' at 11:35 AM shares a link to a Crowdcaster event: '#TLDCast - Special Guests Sonia Furini & Kassy LaBorie - Crowdcast'. The event is scheduled for Thursday, March 07, 2019, at 8:00 am PST. Below the message is a promotional banner for the event, featuring the speakers' photos and logos of sponsors: Designing Digitally, TechSmith, Virtual Learning Collaborative, Catalyst Sale, and Torrance Learning. A subsequent message from 'Delia Smola' at 1:28 PM says 'Great interactive session today.' and has 3 likes. A reply from 'Sonia at VLC' at 1:32 PM says 'We had SO MUCH fun today! Thank you everyone who was able to join and to those who watch the recording! (edited)'. The bottom of the screen shows a message input field for the channel.

Teamwork for WHO'S WHO.

The screenshot displays a Microsoft Teams interface for a team named "Illumina Interactive Learning". The top navigation bar includes "Dashboard", "Projects", "Everything", "Calendar", "Statuses", and "People", along with a search bar and utility icons. The main content area lists team members with their profile pictures, names, status indicators, and contact information.

| Name | Status | Company | Email | Phone |
|-------------|-----------|-------------------------------|--|----------------|
| Ashley | Available | Illumina Interactive Learning | asheffer@illumina-interactive.com | |
| Cerrie | Available | Illumina Interactive Learning | cerrie@illumina-interactive.com | |
| Hel | Available | Illumina Interactive Learning | hstokes@illumina-interactive.com | |
| Jason | Available | Illumina Interactive Learning | jkramer@illumina-interactive.com | +1 901 5681039 |
| Jim | Available | Illumina Interactive Learning | jsdelson@illumina-interactive.com | |
| John | Available | Illumina Interactive Learning | jscarano@illumina-interactive.com | |
| Mary Ellen | Available | Illumina Interactive Learning | mew@illumina-interactive.com | |
| Michael | Available | Illumina Interactive Learning | mgetz@illumina-interactive.com | |
| Rich | Available | Illumina Interactive Learning | rdevuono@illumina-interactive.com | |
| Anthony | Available | | | |
| Barry | Available | | | |
| Bill | Available | | | |
| Cosey | Available | | | |
| Christopher | Available | | | |

Teamwork for FILE ORGANIZATION

TIP!

Develop a master file structure in a project template


The screenshot displays the Teamwork project interface for a project named "POS Training". The top navigation bar includes "Dashboard", "Projects", "Everything", "Calendar", "Statuses", and "People". A search bar is located on the right. The project header shows "POS Training" with a star icon and a sub-header for "FILES". Below this, there are tabs for "OVERVIEW", "TASKS", "MILESTONES", "MESSAGES", "FILES", "NOTEBOOKS", "RISKS", "LINKS", "PEOPLE", and "SETTINGS".





The main content area is titled "Files" and shows "297 results". It features an "Upload Files" button and a "Sort By: Date" dropdown. The file list is organized by date, with sections for "Today", "Yesterday", and "March 05". Each file entry includes a document icon, a title, a size, and a set of action buttons: "Versions", "Unlock", "Preview", "View", and "Edit".



On the left side, there is a "Categories" sidebar with a tree view of the file structure. The categories and their counts are:

- All Files: 297
- 1_Analysis: 0
- Files From: 0
 - Archive: 17
 - Classroom-VILT m...: 0
 - Deployment Guide...: 0
 - Sampl...: 0
 - Storyline...: 0
 - Style Gui...: 3
 - Practice Orders: 0
 - Reporting Info: 0
 - User Guide: 1
- 2_Design: 0
 - Archive: 21
 - Guest Orders: 2
- Instructional Desi...: 2
 - Changes in New S...: 0
- Lesson List: 1
- Scripts: 0
 - 1-Orientation: 3
 - 2-Ring In: 17
 - 3-Payments: 12
 - 4-Gift Cards: 8
 - 5-Tie it Togethe...: 1
 - 6-Management: 7

Teamwork for EDITING, VERSIONING, COMMENTING, LINK TO TASK








 **P01-Payment Menu Tour.docx**
Version 19 » by Jason Kramer in [3-Payments](#) 8 hours ago · 1.43 MB

Version 18 » [P01-Payment Menu Tour.docx](#) by Jason Kramer a day ago
Version 17 » [P01-Payment Menu Tour](#) by Jason Kramer a day ago
Version 16 » [P01-Payment Menu Tour 31 Final.docx](#) by Jason Kramer a day ago
Version 15 » [P01-Payment Menu Tour 31 Final.docx](#) by Jason Kramer a day ago
Version 14 » [P01-Payment Menu Tour 31 Final.docx](#) by Jason Kramer a day ago
Version 13 » [P01-Payment Menu Tour 31 Final.docx](#) by Christopher Brown 3 days ago
Version 12 » [P01-Payments Menu Tour.docx](#) by Jason Kramer 2 months ago
Version 11 » [P01-Payments Menu Tour.docx](#) by Christopher Brown    

Version 9 » [P01-Payments Menu Tour.docx](#) by Jean Marrapodi 11 Dec 18
Version 8 » [P01-Payments Menu Tour](#) by Jean Marrapodi 11 Dec 18
Version 7 » [P01-Payments Menu Tour_100517.docx](#) by Ashley Shaffer 27 Nov 18
Version 6 » [P01-Payments Menu Tour_100517.docx](#) by Jason Kramer 11 Oct 17
Version 5 » [P01-Payments Menu Tour \(1\).docx](#) by Jason Kramer 29 Sep 17
Version 4 » [P01-Payments Menu Tour \(1\).docx](#) by Jean Marrapodi 13 Sep 17 
Version 3 » [P01-Payments Menu Tour \(1\).docx](#) by Jeannine Shea 12 Sep 17
Version 2 » [P01-Payments Menu Tour.docx](#) by Jean Marrapodi 06 Jul 17
Version 1 » [P01-Payments Menu Tour](#) by Jean Marrapodi 25 May 17 

OVERVIEW TASKS MILESTONES MESSAGES FILES NOTEBOOKS RISKS LINKS PEOPLE SETTINGS


File Details

 **R05 - Ring to Detail.docx**
     





Attached to

- [R05-Ring to Detail](#)

Comments



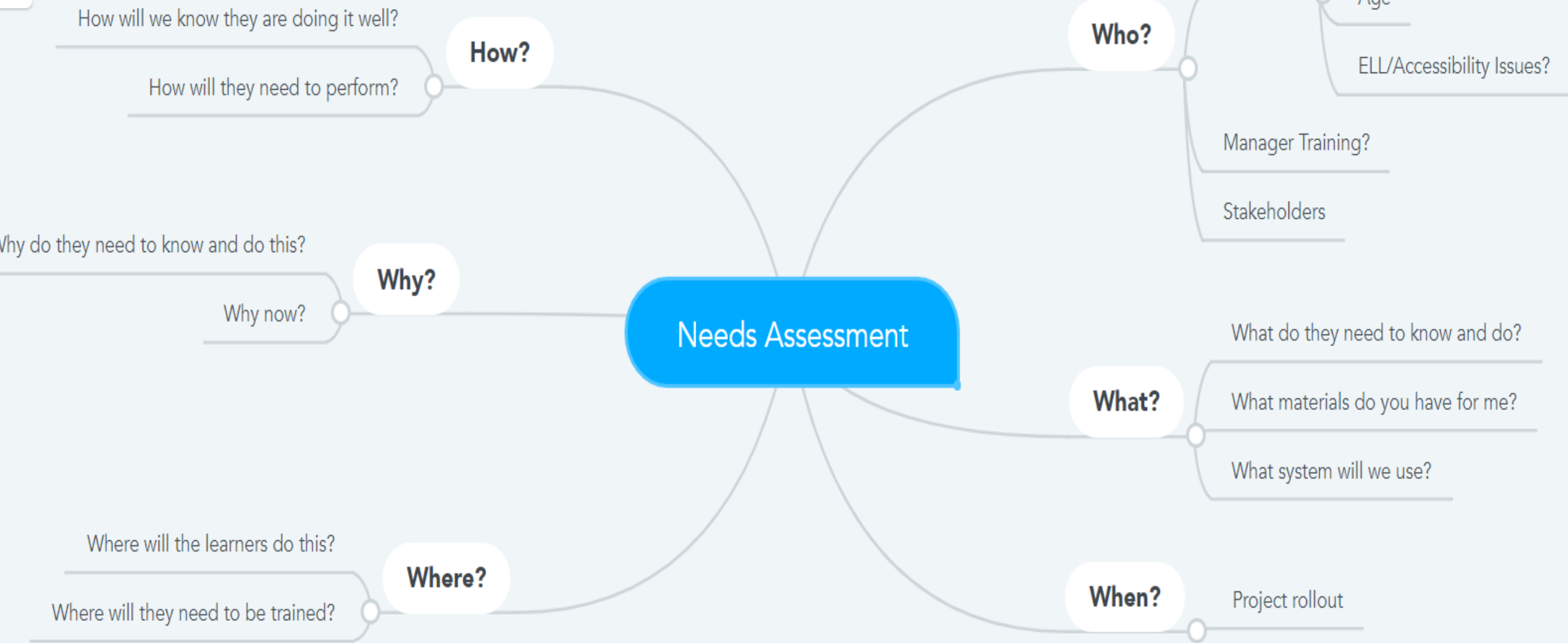
P11-Delivery.docx - Download file

| | | | |
|----|--|---|---|
| 11 |  | Highlight item in virtual receipt. | Narrator: [Clip 1] Good! The order has been rung in and you can see it on the virtual receipt. |
| 12 |  | Hotspot Pay | Narrator: [Clip 1] The order needs to be tendered. You need to be on the payment screen to tender a delivery order. [Clip 2] Select the Pay. |
| 13 |  | Highlight delivery button along with Clip 2 Hotspot delivery | Narrator: [Clip 1] Can you guess which button to select? [Clip 2] You guessed it, delivery. You can see the button underneath the numberpad, directly below gift of \$0. |
| 14 |  | Animate images so it looks like manager has entered their code | Narrator: [Clip 3] Go ahead and select delivery. Narrator: [Clip 1] An authorization window will pop up. This will require at least a manager level authorization. |

Comments



Mindmeister for DOWN AND DIRTY NEEDS ASSESSMENT





The DESIGN



DEFINE THE PLAN



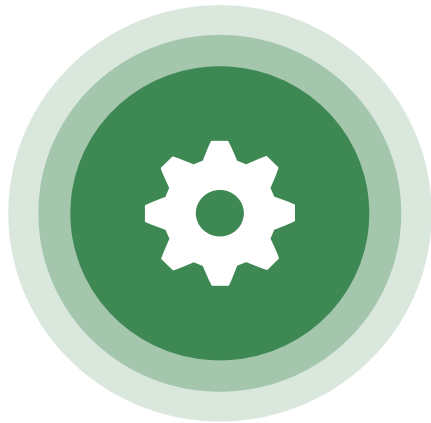
DESIGN DOC



STORYBOARD

The Goal

What are we trying to accomplish?



AGREE ON
REVIEW PROCESS



PROJECT PLAN



PROTOTYPE

The Problems

Why are we doing this?

Unclear goals

SMEs in the
weeds

Purpose of
Items

SMEs not seeing
how much this
matters



TEMPLATES!

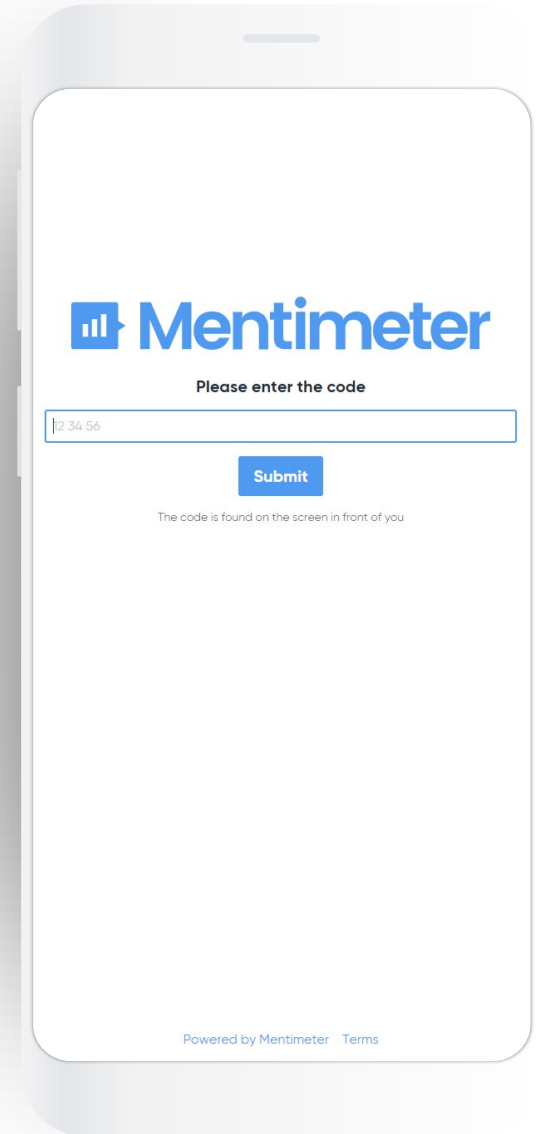
Don't reinvent the wheel





Mentimeter

What is the goal of a storyboard?



Storyboard Template.



APPLESTAR PRODUCTIONS
STICKY LEARNING

Storyboard


Instructions for reviewers:

This is a working document, part of an iterative process as we work together to develop your course. At this stage, many of the graphics are just rough ideas which will be fleshed out. In your review, focus on the content to ensure things are accurately represented and your initial impressions. You will find a [blue box](#) on each slide for your comments. You may also use the commenting tool found in the review tab. There is also a [red box](#), which identifies things we need from you.

Simple Storyboard Template.

| Project name: | Screen ID: | Screen of | Date: |
|---------------|------------|-----------|--------------------------|
| | | | Navigation info |
| | | | |
| | | | Media information |
| Notes: | | | |

Design Document Template.

 **APPLESTAR PRODUCTIONS**
STICKY LEARNING

COMPANY: Project
High Level Design Document

Jean Marrapodi, PhD, CPLP
Applestar Productions
www.applestar.org
jmarrapodi@applestar.org

date

CONFIDENTIAL
ALL RIGHTS RESERVED

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| Conclusion..... | 15 |

Overview

The Presenting Problem

Business Need _____

Training Need _____

Timetable _____

Stakeholders _____

Audience Analysis

Primary Audience _____

Secondary Audience _____

Managers _____

New Hires _____

Teamwork Project Plan Template.

The screenshot displays the Teamwork project management interface. At the top, there is a navigation bar with tabs for Dashboard, Projects, Everything, Calendar, Statuses, and People. A search bar is located on the right side of the navigation bar. Below the navigation bar, the main content area is titled 'Tasks'. On the left side, there is a sidebar with the 'illumina INTERACTIVE LEARNING' logo and a 'Task Lists' section. The 'Task Lists' section shows a list of task lists with their respective counts: All Lists (26), Assessment (4), Design (10), Create Storyboards (0), and Development of Module (12). Below the 'Task Lists' section, there are 'Reports' (Task Lists Report, Gantt Chart Export) and 'Views' (Gantt Chart, Board View). The main 'Tasks' area is divided into two sections: 'Assessment' and 'Design'. Each section has a 'Milestone' bar indicating the status and responsible person (Michael Getz). The 'Assessment' section includes tasks such as 'Review Statement of Work', 'Review existing training materials', 'Define business goals', and 'Define project goal', all with a due date of 'Due Mon Dec 31st, 2018'. The 'Design' section includes tasks such as 'Define Outcomes/Objectives', 'Determine assessment model', 'Determine content outline', and 'Draft High Level Design Document', all with a due date of 'Due Mon Dec 31st, 2018'. A '+ Add a Task' button is visible between the two sections.

Dashboard Projects Everything Calendar Statuses People Search

illumina INTERACTIVE LEARNING

Task Lists

- All Lists 26
- Assessment 4
- Design 10
- Create Storyboards 0
- Development of Module 12

Reports

- Task Lists Report
- Gantt Chart Export

Views

- Gantt Chart
- Board View

Tasks

+ Add Task List Filters

Assessment

Milestone: **Assessment Complete** (2 months ago) Michael Getz responsible

- Anyone Review Statement of Work (Due Mon Dec 31st, 2018)
- Anyone Review existing training materials (Due Mon Dec 31st, 2018)
- Anyone Define business goals (Due Mon Dec 31st, 2018)
- Anyone Define project goal (Due Mon Dec 31st, 2018)

+ Add a Task

Design

Milestone: **Design Approved** (2 months ago) Michael Getz responsible

- Anyone Define Outcomes/Objectives (Due Mon Dec 31st, 2018)
- Anyone Determine assessment model (Due Mon Dec 31st, 2018)
- Anyone Determine content outline (Due Mon Dec 31st, 2018)
- Anyone Draft High Level Design Document (Due Mon Dec 31st, 2018)



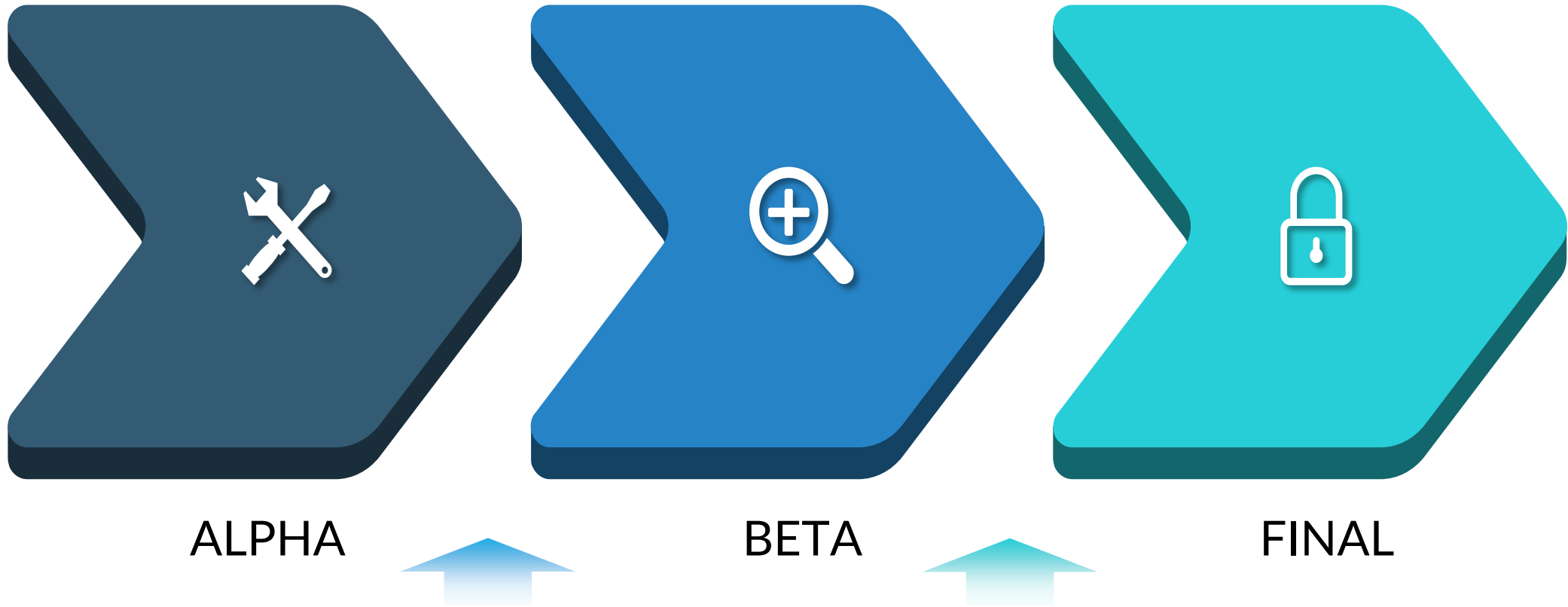
The image shows a woman with long dark hair, wearing a striped sleeveless top, sitting at a desk in an office. She is looking towards the camera with a slight smile. In front of her is a laptop displaying a dashboard titled "Company's Growth" and "GLOBAL BUSINESS REVIEW". The dashboard includes a world map, a bar chart, and a table with columns for "Region", "Sales", "Profit", and "Growth". A prominent "85%" is visible on the dashboard. To her left, a man in a brown shirt is smiling and looking towards her. In the background, another woman with glasses and a white shirt is smiling. The office environment is dimly lit, with a white coffee cup on the desk.

The Development

The Goal

What are we trying to accomplish?

YOU MUST AGREE ON REVIEW PROCESS



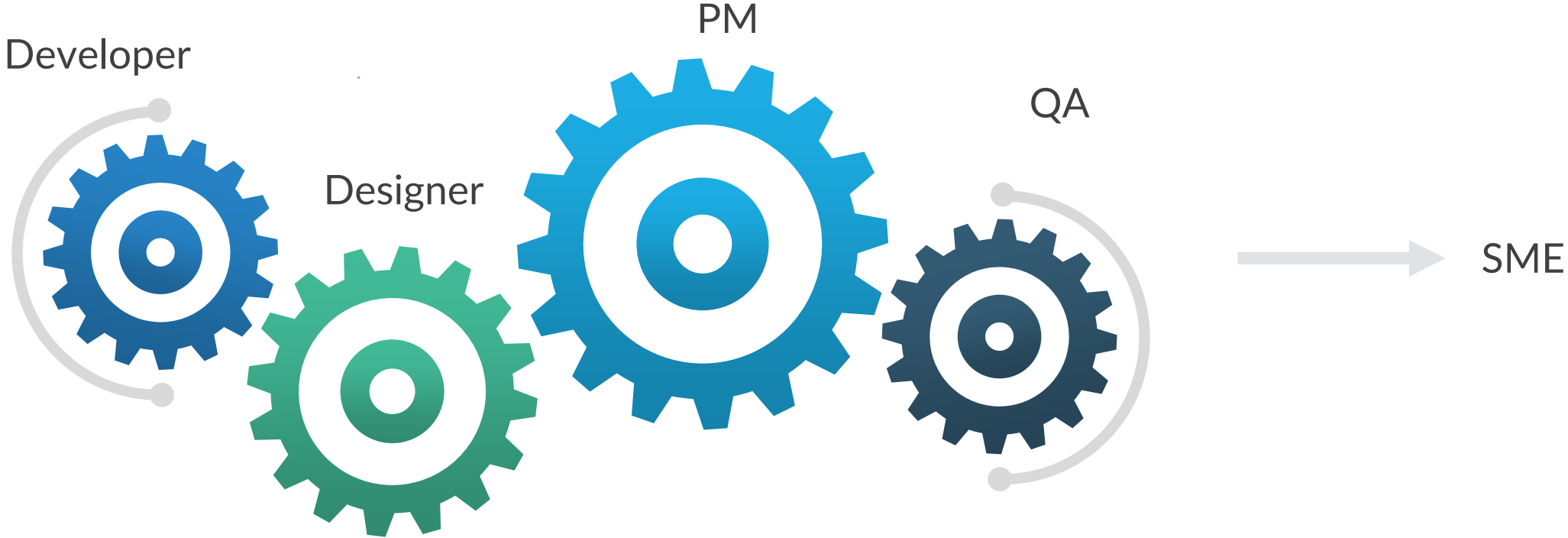
ALPHA

BETA

FINAL

Our Process

Handoffs



Problems!

Developer Siloed from SMEs



Communication

Graphics prototype
not signed off

Functionality prototype
not signed off



Development

More graphic assets

Unclear goal of course
and/or slides

Crazy deadline

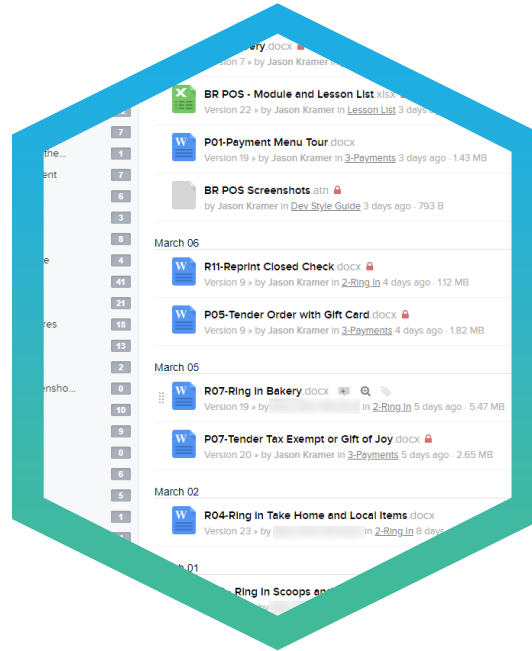
Teamwork

Examples



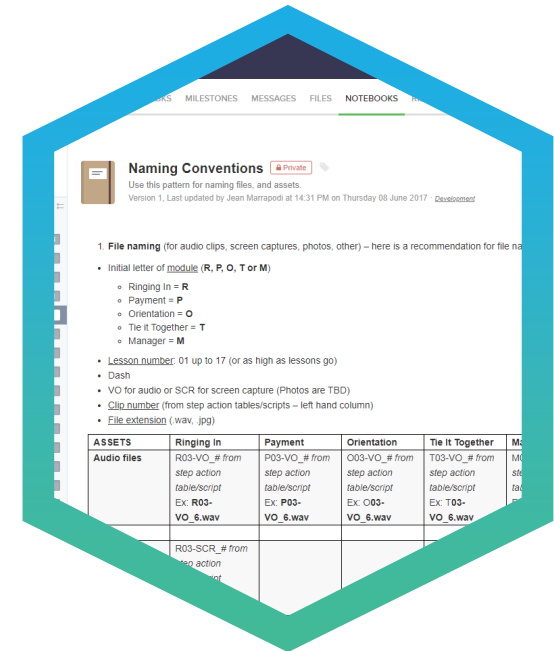
Development Folder

Template



Development Files

In media res



Notebook

In media res

Naming Conventions

Use this pattern for naming files, and assets.


Version 1, Last updated by Jean Marnopoli at 14:31 PM on Thursday 08 June 2017 - [Developer](#)

- 1 **File naming** (for audio clips, screen captures, photos, other) – here is a recommendation for file names
 - Initial letter of **module** (**R, P, O, T** or **M**)
 - Ring in = **R**
 - Payment = **P**
 - Orientation = **O**
 - Tie it Together = **T**
 - Manager = **M**
 - Lesson number**: 01 up to 17 (or as high as lessons go)
 - Dash
 - VO** for audio or **SCR** for screen capture (Photos are **TSD**)
 - Clip number** (from step action tables/scripts – left hand column)
 - File extension** (.wav, .jpg)

| ASSETS | Ring in | Payment | Orientation | Tie It Together | M... |
|--------------------|--|--|--|--|------|
| Audio files | R03-VO_# from step action table/script Ex: R03-VO_6.wav | P03-VO_# from step action table/script Ex: P03-VO_6.wav | O03-VO_# from step action table/script Ex: O03-VO_6.wav | T03-VO_# from step action table/script Ex: T03-VO_6.wav | M... |
| | R03-SCR_# from step action table/script | | | | |

Development Folder Ex.

★ **New Project Template** Illumina Interactive Learning

 **illumina**
INTERACTIVE LEARNING

OVERVIEW TASKS MILESTONES MESSAGES FILES

Files



0 results



Categories


| | |
|------------------------|----------|
| All Files | 0 |
| ▶ 1_Assessment | 0 |
| 2_Design | 0 |
| ▼ 3_Development | 0 |
| Graphics | 0 |
| Instructional Desi... | 0 |
| VO | 0 |
| 4_Implementation | 0 |
| 5_Evaluation | 0 |
| ▶ Project Management | 0 |
| No Category | 0 |



Development Files Ex.

| | |
|------------------------|----|
| Scripts | 0 |
| • 1-Orientation | 3 |
| • 2-Ring In | 17 |
| • 3-Payments | 12 |
| • 4-Gift Cards | 7 |
| • 5-Tie it Together... | 1 |
| • 6-Management | 7 |
| • Archive | 6 |
| 3_Development | 3 |
| Archive | 8 |
| Dev Style Guide | 4 |
| Graphics | 41 |
| • Archive | 21 |
| • Baskin Pictures | 16 |
| • Characters | 13 |
| • Disclaimer | 2 |
| • Edited Screensho... | 0 |
| • Fonts | 10 |
| • LMS | 9 |
| • Mockups | 0 |
| • Orientation | 6 |
| • Payments | 5 |
| • Puzzle | 1 |
| • Ringing In | 4 |
| • Screen Shots | 3 |
| • Title Screens | 6 |
| Music | 1 |



 **P11-Delivery.docx** 
Version 7 » by Jason Kramer In [3-Payments](#) 3 days ago - 3.53 MB



 **BR POS - Module and Lesson List.xlsx** 
Version 22 » by Jason Kramer In [Lesson List](#) 3 days ago - 14.09 KB

 **P01-Payment Menu Tour.docx**
Version 19 » by Jason Kramer In [3-Payments](#) 3 days ago - 1.43 MB

 **BR POS Screenshots.atn** 
by Jason Kramer In [Dev Style Guide](#) 3 days ago - 793 B



March 06

 **R11-Reprint Closed Check.docx** 
Version 9 » by Jason Kramer In [2-Ring In](#) 4 days ago - 1.12 MB


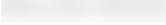
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Version 9 » by Jason Kramer In [3-Payments](#) 4 days ago - 1.82 MB

March 05


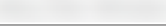
 **R07-Ring In Bakery.docx**   
Version 19 » by  In [2-Ring In](#) 5 days ago - 5.47 MB  0

 **P07-Tender Tax Exempt or Gift of Joy.docx** 
Version 20 » by Jason Kramer In [3-Payments](#) 5 days ago - 2.65 MB

March 02

 **R04-Ring In Take Home and Local Items.docx**
Version 23 » by  In [2-Ring In](#) 8 days ago - 9.61 MB

March 01

 **R02 - Ring In Scoops and Sundaes (1).docx**
Version 15 » by  In [2-Ring In](#) 9 days ago - 3.93 MB

Development Notebook Ex.

★
POS Training

OVERVIEW
TASKS
MILESTONES
MESSAGES
FILES
NOTEBOOKS
RISKS
LINKS
PEOPLE
SETTINGS

Naming Conventions

Private

Use this pattern for naming files, and assets.
Version 1, Last updated by Jean Marrapodi at 14:31 PM on Thursday 08 June 2017 · [Development](#)

1. **File naming** (for audio clips, screen captures, photos, other) – here is a recommendation for file naming.

- Initial letter of module (**R, P, O, T or M**)
 - Ringing In = **R**
 - Payment = **P**
 - Orientation = **O**
 - Tie it Together = **T**
 - Manager = **M**
- Lesson number: 01 up to 17 (or as high as lessons go)
- Dash
- VO for audio or SCR for screen capture (Photos are TBD)
- Clip number (from step action tables/scripts – left hand column)
- File extension (.wav, .jpg)

| ASSETS | Ringing In | Payment | Orientation | Tie It Together | Manager |
|------------------------|--|--|--|--|--|
| Audio files | R03-VO_# from step action table/script Ex: R03- VO_6.wav | P03-VO_# from step action table/script Ex: P03- VO_6.wav | O03-VO_# from step action table/script Ex: O03- VO_6.wav | T03-VO_# from step action table/script Ex: T03- VO_6.wav | M03-VO_# from step action table/script Ex: M03- VO_6.wav |
| Screen captures | R03-SCR_# from step action table/script Ex: R03- SCR_6.jpg | | | | |

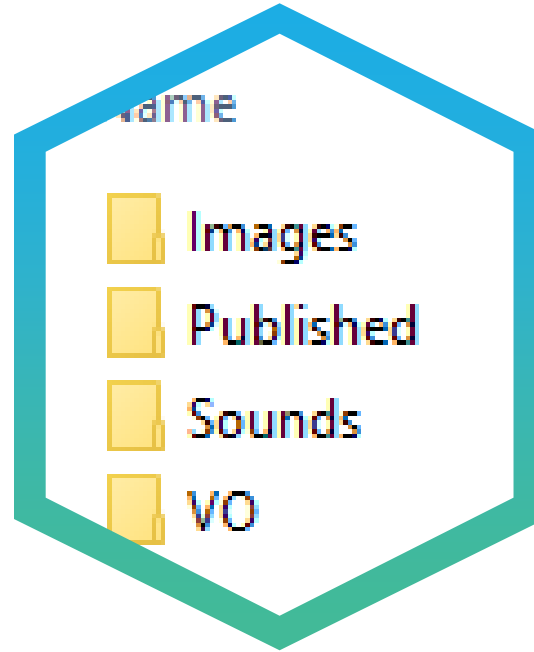
Categories

- All Notebooks 43
- 1_Questions 1
- 2_REVIEWS 2
- Archive 21
- Development 4
- Alpha Feedback 0
- Internal Review 0
- Scripts 3
- Details 1
- Client Review 0
- Client Review_Arch... 0
- Logins 1
- Instructional Design 1
- Brainstorms 0
- Language 3
- Lesson Lists 3
- Needs 0
- Photography/Images 0
- Questions 1
- Screen Shots 0



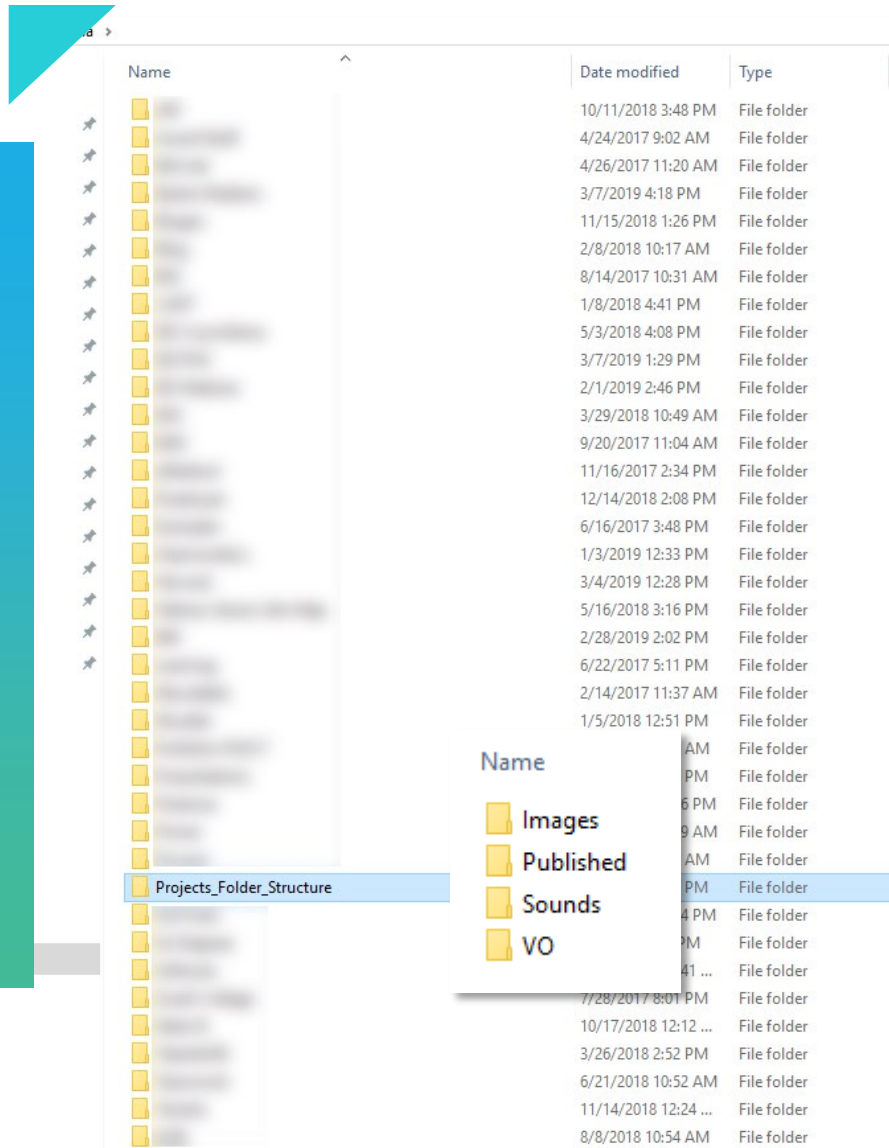
Project Folder

Developer Hard Drive



Basic structure

Project Folder Ex.



Authoring Tool

Setup before you start up



Hot Keys

My favorites are Shapes and Alignment



Theme

This includes Colors and Fonts



Guide Lines

Create guidelines for the most important spaces



Object Naming

Name everything, and name it consistently



Junk Drawer

Throw useful stuff into this space



Style Guide

Make this a separate slide in your junk drawer

Story Size Setup

Themes

Colors Background Styles Background Hide Background Graphics Publish

Fonts

Scenes

2 Junk Drawer

2.1 Junk Drawer 2.2 Untitled Slide

BUTTONS

- Red - HEX #E61E22
- Blue - HEX #2E86C1
- Dark Blue - HEX #1A3A5A
- Green - HEX #2ECC71
- Orange - HEX #F39C12
- Yellow - HEX #F1C40F
- Black and gray - HEX #34495E

BARS

FONTS

508 Contrast Check

| White on color | TEXT | TEXT | TEXT |
|----------------|------|------|------|
| Pass | Pass | Pass | Pass |
| Color on white | TEXT | TEXT | TEXT |
| Pass | Pass | Pass | Pass |

Triggers

btnGray Add trigger

btnWhite Add trigger

Timeline States Notes

1s 2s 3s 4s 5s 6s 7s 8s 9s 10s 11s 12s 13s 14s 15s 16s 17s 18s 19s 20s 21s 22s 23s

| | | |
|------------|-------------------------|-----|
| recBarBlue | Rectangle | End |
| recBarGray | Rectangle | |
| txtButtons | BUTTONS | |
| txtBars | BARS | |
| btnWhite | Button | |
| btnGray | Button | |
| picStyle | 2019-01-10_13-46-13.png | |

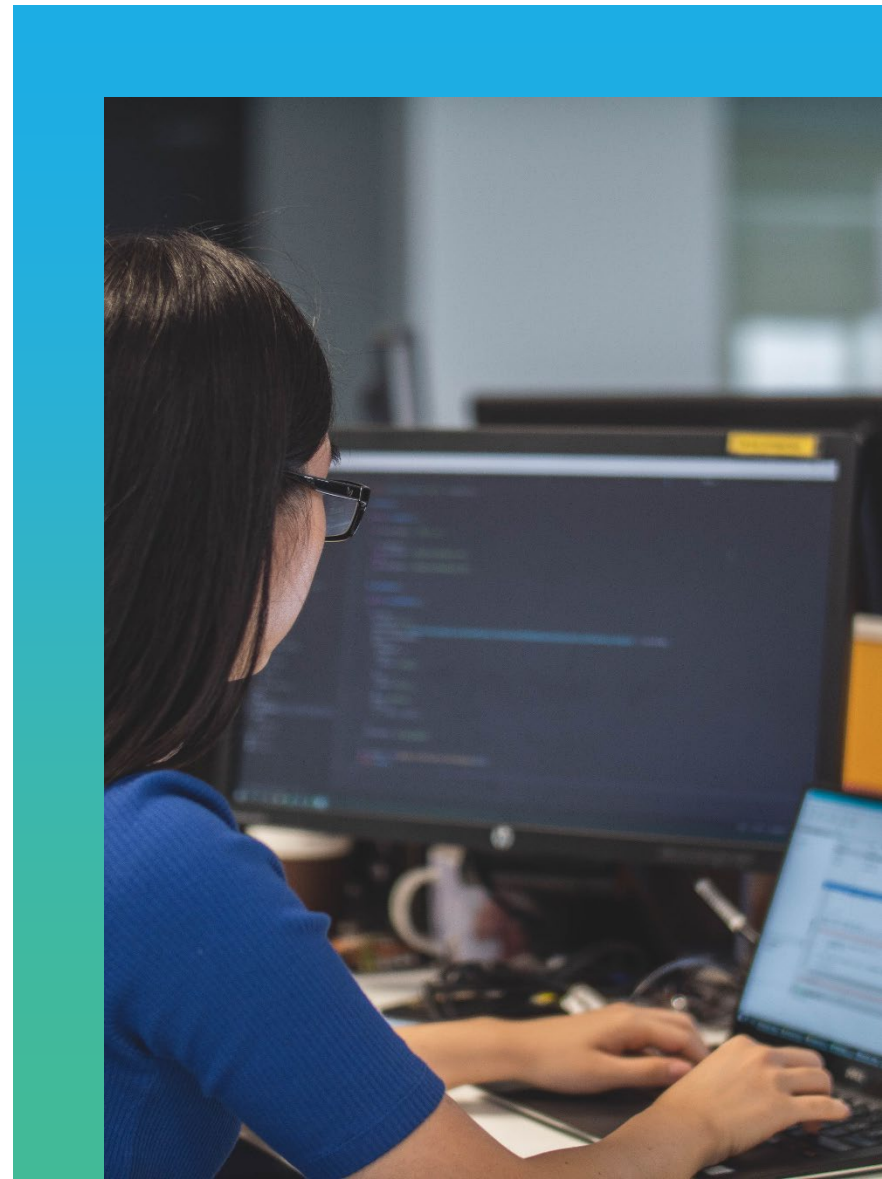
Slide Layers

Junk Drawer (Base Layer)

Dim

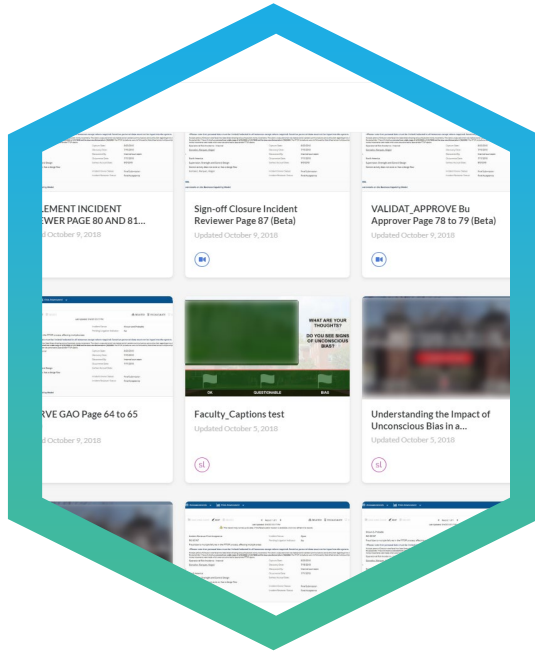


 **Our**
Process.



Review Tools

Examples



REVIEW 360

Online,
collaborative
review



REVIEW MY EARNING



Articulate 360

My Content To add items, publish from any Articulate 360 app or [upload video](#).

Search

All Content

- Support
- Deleted Items
- New Folder

SETTLEMENT INCIDENT
REVIEWER PAGE 80 AND 81...
Updated October 9, 2018

Sign-off Closure Incident
Reviewer Page 87 (Beta)
Updated October 9, 2018

VALIDAT_APPROVE Bu
Approver Page 78 to 79 (Beta)
Updated October 9, 2018

Validate and Approve Incident
Owner Page 76 to 77 (Beta)
Updated October 9, 2018

RESERVE GAO Page 64 to 65
(Beta)
Updated October 9, 2018

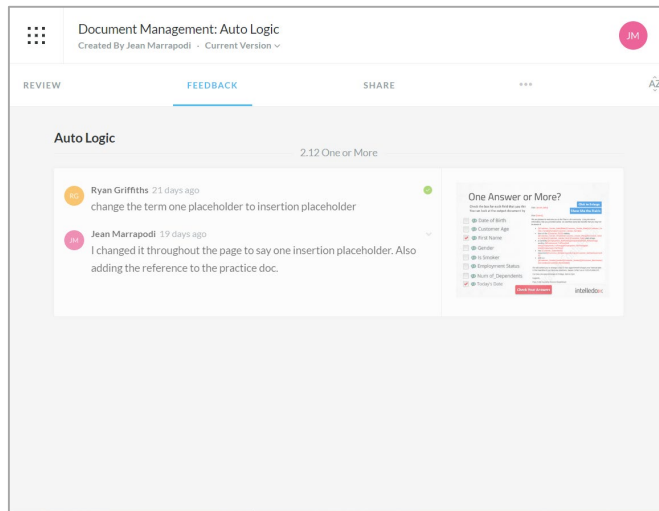
Faculty_Captions test
Updated October 5, 2018

Understanding the Impact of
Unconscious Bias in a...
Updated October 5, 2018

Understanding the Impact of
Unconscious Bias in a...
Updated October 5, 2018

Articulate 360

- Plays course as intended
- Shows all comments by slide
- Identifies reviewer name
- Version options
- Resolution feature



Summary View

A screenshot of the Articulate 360 interface showing a full view of a slide. The slide title is "One Answer or More?". The content includes a list of fields with checkboxes and a diagram illustrating the difference between "Only One Answer" and "More than One Answer". The fields are: Date of Birth, Customer Age, First Name, Gender, Is Smoker, Employment Status, Num of_Dependents, and Today's Date. The diagram shows a single arrow for "Only One Answer" and multiple arrows for "More than One Answer". There are two red buttons: "Show Me the Letter" and "Was I right?". The slide is part of a course titled "Document Management: Auto Logic" created by Jean Marrapodi. The interface includes a navigation bar with "REVIEW", "FEEDBACK", and "SHARE" tabs, and a comments panel on the right. The comments panel shows two comments: one from Ryan Griffiths (21 days ago) suggesting to change the term "one" to "insertion placeholder", and one from Jean Marrapodi (19 days ago) stating they changed it throughout the page and added a reference to the practice document. The slide is displayed in a video player with a progress bar and navigation controls at the bottom.

Review My eLearning

Current Review Cycle: 2
Added by:

Final v2.1 x Add Label

Share Comments: **YES**

Require Login: **NO** Public Invite: **OFF**

START A NEW REVIEW CYCLE Expires **VIEW COURSE AND COMMENTS** **DELETE** **EXPORT XLS**

Receive email notifications for this course.

Developers:

| Developer | Message | |
|---|---------------------------------|--------------------------|
| | No message selected to be sent. | GET LINK |
| Jason Kramer (jkramer@illumina-interactive.com) | No message selected to be sent. | GET LINK |
| | No message selected to be sent. | GET LINK |
| | No message selected to be sent. | GET LINK |
| | No message selected to be sent. | GET LINK |

ADD DEVELOPER(S)

Current Reviewers:

| Reviewer | Message | Status | |
|----------|---------|--------|--------------------------|
| | | | GET LINK |
| | | | GET LINK |

GET ALL LINKS **ADD REVIEWER(S)**

Showing 11 of 11 comments.

Slide: 1.3 Cycle: 1 Title: Thank you about 1 month ago

The two-color logo must appear in conjunction with the word "Brown." Additionally, the logo cannot be placed on a two color or color plus image split to subdivide it. The easiest fix may be to remove the logo completely.

[VIEW DISCUSSION \(2\)](#)

Add to the discussion **REPLY**

1000 characters remaining

General Audio Text Graphics Content Functionality
 Assigned: Jason Kramer (jkramer@illumina-int) Status: New
 Approved: **YES** **NO** By [User] at 01/28/2019 2:59 pm
 Updated: 01/28/2019 20:40:42 +0000 Edited: about 1 month ago
 Created: 01/25/2019 20:43:56 +0000 **VIEW SLIDE**

COLLAPSE ALL **EXPAND ALL**

Sort By: Slide Number **↓↑**

Filter By: Title

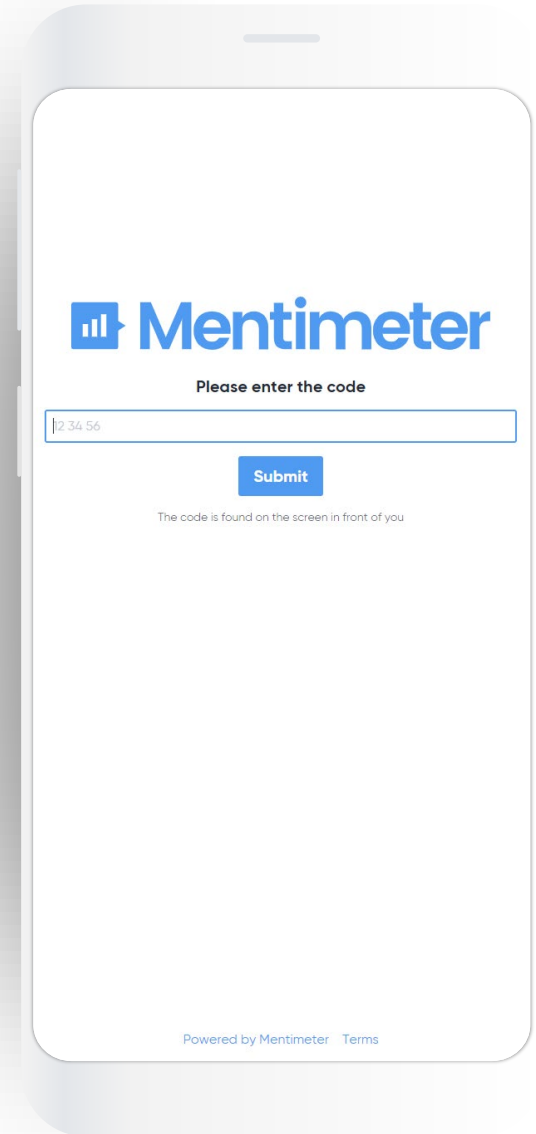
Body

Contact RME



Mentimeter

What tools do you use?

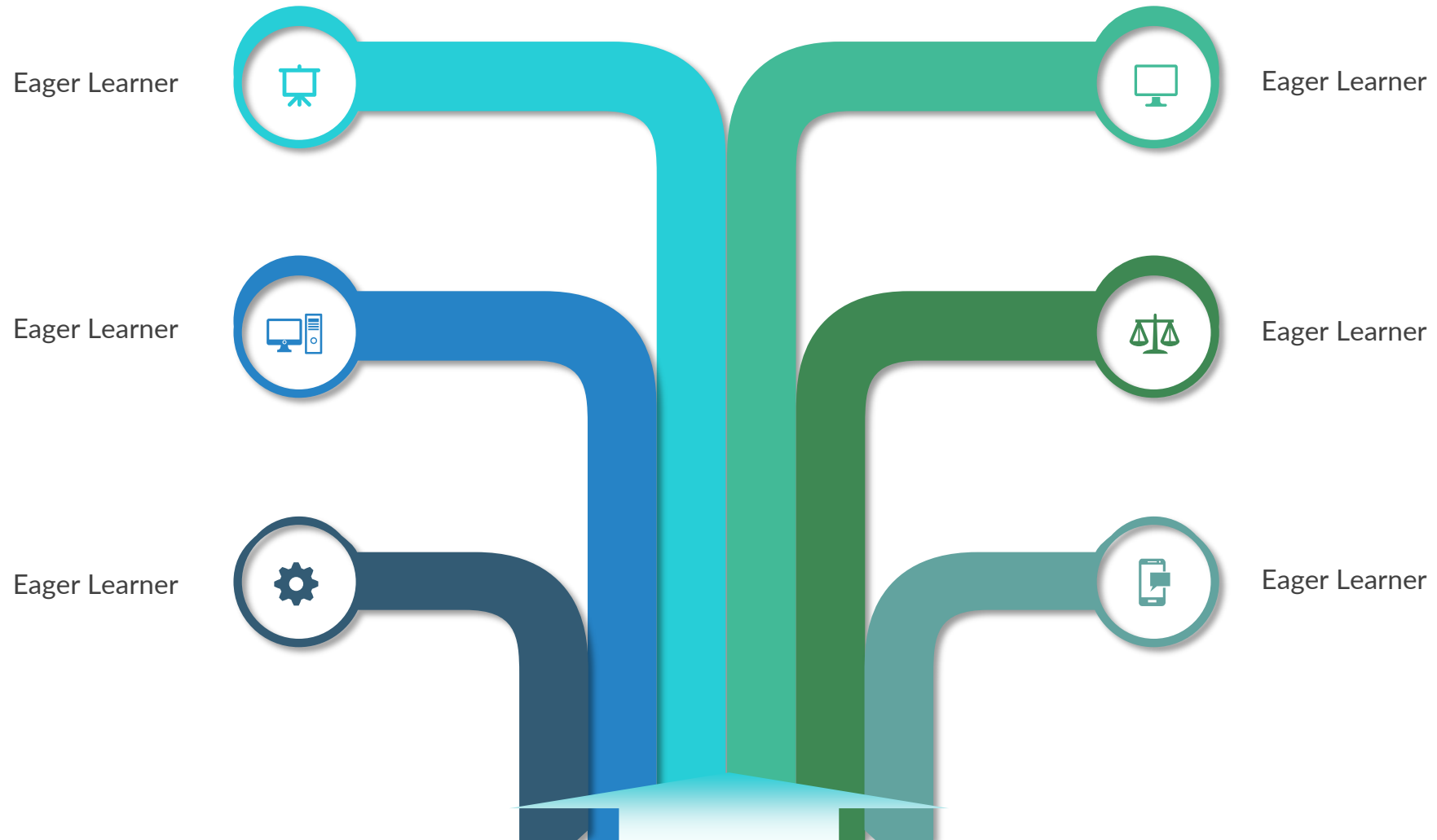




The **Implementation**

Goal

Facilitate learning transfer



Our Process

Course Launch and Access



Platform Prototype

Platform Launch

Maintenance

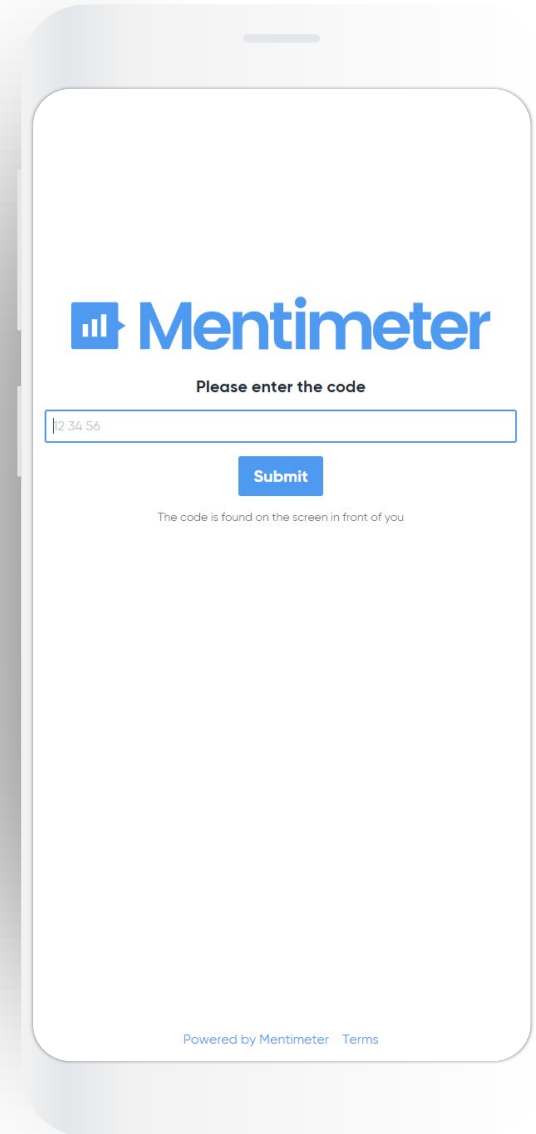
No Surprises!





Mentimeter

What tools do you use?



Fixing Bugs

Review, Iterate, Make Better



**Traditional Evaluation
Kirkpatrick**

Tracking

Organize the Details

| Added | Status | RYG | Assigned To | Source |
|----------|----------|-----|-------------|-------------------|
| 03/19/19 | | | | |
| 03/19/19 | Open | ● | Cory | Internal QA |
| 03/19/19 | Resolved | ● | Jen | Customer Reported |
| 03/19/19 | Open | ● | Cory | Internal QA |
| 03/19/19 | | | | |
| 03/19/19 | | | | |
| 03/19/19 | | | | |
| 03/19/19 | Closed | ● | Cory | Customer-Reported |
| 03/19/19 | Closed | ● | Jim | Customer-Reported |

Smartsheet

Online Collaborative Issue Tracker

OVERVIEW TASKS MILESTONES MES

Files

3 results

Today

Issue Tracker with Form.xlsx
Version 2 » by Jason Kramer a few

Teamwork

Excel with Automatic Versioning

| Assigned To | Source | Created By | Found |
|-------------|-------------------|--------------------------|-------|
| Cory | Internal QA | jason.c.kramer@gmail.com | v3.0 |
| Jen | Customer Reported | jason.c.kramer@gmail.com | v3.01 |
| Cory | Internal QA | jason.c.kramer@gmail.com | v3.0 |
| Cory | Customer-Reported | jason.c.kramer@gmail.com | v2-4 |
| Jim | Customer-Reported | jason.c.kramer@gmail.com | v2.5 |

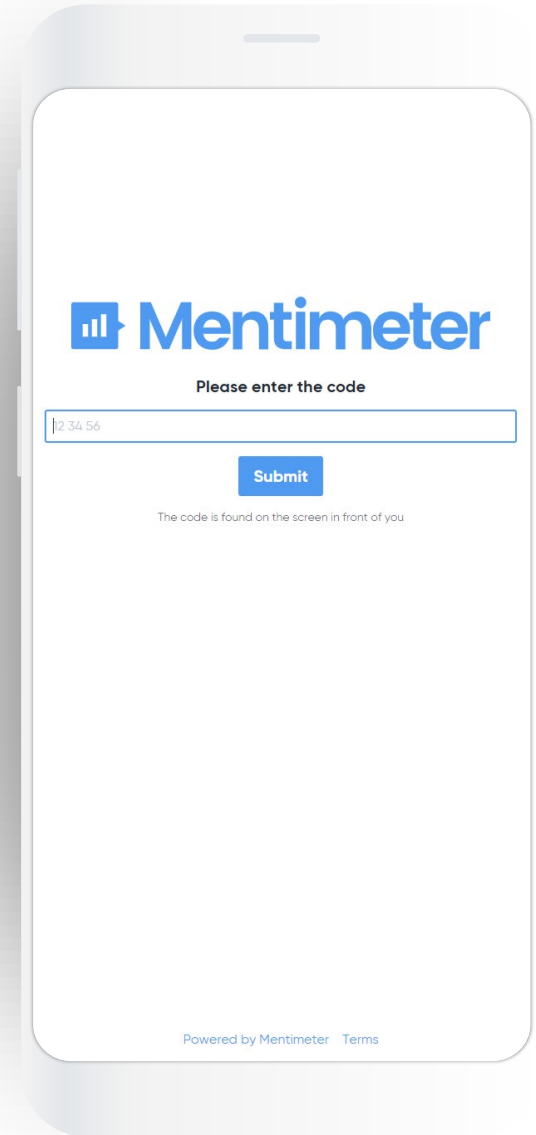
Google Sheet

Online Collaborative Excel with
Versioning



Mentimeter

What tools do you use?





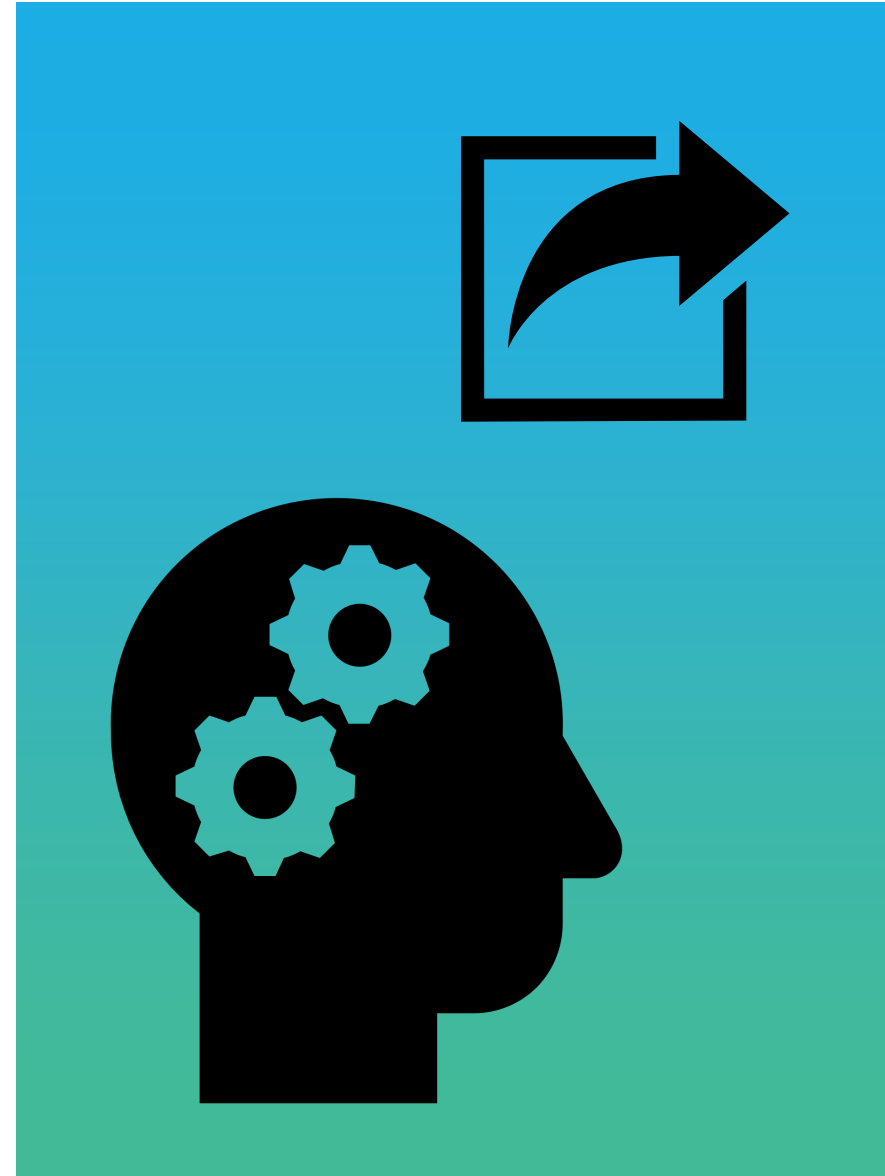
The Evaluation



Data Analytics

IMPACT?

Kirkpatrick Evaluations



Revisions

NECB eLearning Course Development Process NECB Capacity Planning System

| Type of Project | TIME | Course Development Units (CDU): A CDU is approximately 20 business days, starting on the day of the project team Kickoff Meeting. | | | | |
|--|------|--|---|---|---|--|
| | | 1 CDU - 20 business days (approx. 1 month) | 2 CDUs - 40 business days (approx. 2 months) | 3 CDUs - 60 business days (approx. 3 months) | 4 CDUs - 80 business days (approx. 4 months) | 5 CDUs - 100 business days (approx. 5 months) |
| Edits 1 CDU* *If any lecture replacements are needed in addition to the course content edits, this level of development is upgraded to a 'Revision'. Fixing broken links or changing a few readings is not considered a project and is handled on a just-in-time basis. | | No structural changes are required. Low-level re-development of course content that has no impact on the existing course or weekly outcomes. | | | | |
| Revision 2 CDUs* *If more than 2 Grad lecture replacements or 3 UG lecture replacements are necessary in addition to the course content change, this level of development is upgraded to an 'Overhaul'. | | Mid-level re-development of course content that has impact on the existing course or weekly outcomes (i.e., replacement of reading assignments, resources, discussion questions or assignments). | | | | |
| Contracted Course Development 2 CDUs* *Planned development time is 2 CDUs after the handoff of content. | | Contracted course developers are hired to build Best Practices course content in the LMS. They do not handle the roles of project manager / ID. All content must be written, finalized and approved before engaging the contractor. | | | | |
| Overhauled Course: Best Practice 3 CDUs | | Re-development of course content for an existing course, using current industry Best Practice design. Lecture media will be created using audio or video supported by PowerPoint. | | | | |
| Overhauled Course: Best-in-Class 4 CDUs | | Re-development of course content for an existing course, using "Best-in-Class" design. Design may include high-level graphic elements, interactive lectures, gamification, etc. Content and assessment may use multiple means of representation and engagement. | | | | |
| NEW Course: Best Practice 4 CDUs | | Comprehensive development of course content for a non-existing course, using current industry Best Practice design. Lecture media will be created using audio or video supported PowerPoint. | | | | |
| NEW Course: Best-in-Class 5 CDUs | | Comprehensive development of course content for a non-existing course, using "Best-in-Class" design. Design may include high-level graphic elements, interactive lectures, gamification, etc. Content and assessment may use multiple means of representation and engagement. | | | | |

Timing considerations: NECB Instructional Designers (ID) can handle 3 projects simultaneously. However, new courses must be staggered so that they are not delivering during the same month since the final period of crunch time requires additional resource capacity.

Thank You

You are the Best!



Learning Solutions

CONFERENCE & EXPO

March 26 – 28, 2019 • Orlando, FL

Session #202

Headache Saving Process Shortcuts

Jason Kramer, Illumina Interactive

Dr. Jean Marrapodi, Applestar Productions